

**BOARD OF ELECTIONS AND VOTER REGISTRATION OF JASPER COUNTY
BOARD MINUTES**

NOVEMBER 12, 2015 – 5:00 P.M.

PRESENT: Chairman Joseph Arzillo; Commissioner Pamela Williams; Commissioner Rodney Catterton; and Commissioner Donald Sheftall, Sr.; Commissioner Patricia Walls; Commissioner Lillian King and Director Jeanine Bostick.

ABSENT: Commissioner Carl Tyler and Warren Johnson.

NOTIFICATION TO MEDIA: Chairman Arzillo announced that the media had been notified.

PLEDGE OF ALLEGIANCE: All

INNOVATION: Commissioner Donald Sheftall, Sr.

APPROVAL OF AGENDA: Motioned by Commissioner Walls, seconded by Commissioner Sheftall to approve the agenda. Motion carried unanimously.

APPROVAL OF MINUTES: Motioned by Commissioner Walls, seconded by Commissioner Sheftall to approve the September 3, 2015; September 17, 2015; September 25, 2015 and October 23, 2015 Board Meeting Minutes. Motion carried, one oppose. Commissioner Williams stated she did not receive her monthly Board packet before tonight's meeting.

DIRECTOR'S REPORT: The Director informed the Board of the New FOIA Requirements found in their packet. The Director provided the Board with copies of quotes for Ballot Call Boxes for 15 precincts to assist with curbside voting, the ballot call box cost \$589 each and a quote for Threshold Ramps for various precincts, the ramps cost \$54.95 each. Chairman Arzillo stated he asked the Director for these quotes based on ADA requirements being met at various precincts. **The Director informed the Board of the upcoming 2016 PPP Election Workshop scheduled for December 3, 2015 in Columbia 9:30am to 4:30pm. Clarification of Commissioner Williams' certification was discussed. Commissioner Williams would only need one class to complete her certification instead of two classes.* The Director informed the Board of the Poll Workers Official Pay from the State Election Commission and information regarding W-2's being issued based on the amount the poll worker is paid that year. The Director shared with the Board a letter from the Clerk at the Gillisonville Precinct who had inference from one of the Poll Watchers that insisted a Voter vote a Provisional Ballot at the precinct which was the voter's incorrect precinct and how the Clerk tried to instruct the voter to go to the correct precinct to cast their vote, but the Poll Watcher interfered. The Director reminded the Board of the upcoming SCARE Conference for 2016. The Director informed the Board the additional correspondence in their packets was for their information only and no actions were required.

CHAIRMAN'S REPORT: Chairman Arzillo stated there were some new appointments to the Board. However the new appointments would be sworn in at another meeting, due to the item not being on tonight's agenda. Chairman Arzillo stated he would like to also recognize those Commissioners that would no longer serve on the Board with a Service Award for appreciation of their service and dedication to Jasper County Election Commission.

PUBLIC COMMENTS: Mr. Milton Woods asked why the newly appointed Commissioners were not sworn in. Chairman Arzillo stated the agenda was posted 24 hours before the meeting and it was not listed as an item on tonight's agenda. If necessary a special call meeting would be called to swear them in or they could be sworn in at the next regular scheduled meeting. Either way the Chairman would let the Board know.

EXECUTIVE SESSION: Motioned by Commissioner Walls to enter into Executive Session to discuss Commissioner's stipend, seconded by Commissioner Williams. Motion carried unanimously. Motioned to exit Executive Session by Commissioner Walls, seconded by Commissioner King. Motion carried unanimously. Chairman Arzillo stated for the record no decisions or votes were taken while in Executive Sessions.

ADJOURNMENT: With no further business motioned to adjourned by Commissioner Walls, seconded by Commissioner King. Meeting adjourned at 6:10pm. Motion carried unanimously.

Respectfully submitted by: Jeanine M. Bostick, Director

cc: File; Election Commission; Judy Frank, Clerk of Council; Jasper Delegation

****NOTE: Minutes revised to include the PPP Workshop statement and discussion of Commissioner Williams' certification credits.***