

**BOARD OF ELECTIONS AND VOTER REGISTRATION OF JASPER COUNTY BOARD
MINUTES**

DECEMBER 10, 2015 - 5:00 P.M.

PRESENT: Chairman Joseph Arzillo; Commissioner Pamela Williams; Commissioner Rodney Catterton; Commissioner Denise Davidson; Commissioner Timothy Crosby; Commissioner John Kemp; Commissioner Carl Tyler and Director Jeanine Bostick.

GUESTS: Former Commissioner's Donald Sheftall, Sr., and Patricia Walls.

NOTIFICATION TO MEDIA: Chairman Arzillo announced that the media had been notified.

PLEDGE OF ALLEGIANCE: All

INNOVATION: Commissioner Timothy Crosby.

APPROVAL OF AGENDA: Motioned by Commissioner Williams and seconded by Commissioner Davidson to approve the agenda. Motion carried unanimously.

APPROVAL OF MINUTES: Motioned by Commissioner Davidson, to approve November 12, 2015 Board Minutes with the following corrections: *Insert the PPP Workshop statement and the discussion of Commissioner Williams' certification credits.* Motion seconded by Commissioner Tyler. Motion carried unanimously.

DIRECTOR'S REPORT: The Director reminded and informed the Board of the following events:

- Memo from SEC Combing Voting Precincts
- 2016 SCARE Conference scheduled for March 2016 all persons are asked to please respond as soon as possible of their attendance. *Director; Commissioner's Tyler; Kemp and Catterton will be attending.*
- PPP Workshop Presentation Packet. Please review and become familiarize with the important dates and information in the packet.
- Copy of 2016 Election's Calendar.
- Copy of Training and Certification Program – County Board Member Training Track Form
- Copy of UOCAVA Changes for 2015
- Copy of Guidelines for Public Observation of the Voting and Ballot-Counting Process
- Copy of Jasper County Board of Elections & Voter Registration Policy and Procedures Manual
- Copies of 2008 and 2012 PPP Elections Voter Turnout Reports
- Copy of the Poll Workers Ad

The Director informed the Board SEC is recommending that all Voter Registration Office be open for a half day on February 13, 2016 to accommodate those voters wishing to vote in the Republic PPP Election. The Notice of Elections has been submitted to the local newspapers for publishing by December 22, 2015 and second notice by January 5, 2016, if the Board decides to combine the precincts a revise copy will be sent to the newspapers before publishing.

DIRECTOR'S REPORT CONT'D.: The Director informed the Board there were no loaner ADA voting machines available. Commissioner Williams asked which precincts would be combined. It was discussed that Grahamville 1 would combine with Grahamville 2 and Hardeeville 2 would combine with the Hardeeville 1. Printelect did give a price quote of \$2,195 and flash card cost \$75 for a total of \$2,270.

The Director informed the Board, there is \$5,000 in the Office Equipment Budget line; however those funds are suppose to be allocated to purchase additional signage to meet ADA compliances at various precincts. It was asked would it be possible to rent the ADA voting machine. The Director stated she could speak with Printelect about renting the ADA voting machine. With no further discussion is was motioned by Commissioner Williams and seconded by Commissioner Kemp to purchase the ADA voting machine and not combine the voting precincts. Motion carried unanimously.

The Director informed the Board of her visit to Thomas Heyward Academy to register students and her plans to visit Step of Faith and Ridgeland Hardeeville High School to register students for all of the upcoming 2016 Elections.

Total Registered Voters as of December 6, 2015: **16,447.**

CHAIRMAN'S REPORT: Chairman Arzillo presented former Commissioner's Donald Sheftall, Sr., Warren Johnson and Patricia Walls with a service award thanking them for their services as Election Commissioners on the Jasper County Election Commission Board. Mr. Warren Johnson was not present at the meeting, therefore Chairman Arzillo will deliver Mr. Johnson's service award to him personally.

PUBLIC COMMENTS: Rev. Donald Sheftall, Sr. asked, "of those Board members that has been appointed who has been appointed for two years and who has been appointed for four years". County Attorney David Tedder stated that Commissioners Arzillo; Williams; Tyler and Catterton terms expires December 1, 2016 and Commissioners Davidson; Kemp and Crosby terms expires December 1, 2018, however Commissioner Crosby appointment letter stated expiration term as December 1, 2016, therefore Commissioner Crosby letter needs to be corrected.

EXECUTIVE SESSION: Motioned by Commissioner Williams and seconded by Commissioner Tyler to go into Executive Session for Personnel reasons. Motion carried unanimously. Motion to return out of Executive Session by Commissioner Davidson and seconded by Commissioner Tyler. Motion carried unanimously. Chairman Arzillo stated no actions or votes were taken while in Executive Session.

SPECIAL ELECTION OF OFFICERS, CHAIRMAN; VICE CHAIRMAN AND CHAPLAIN: Chairman Arzillo called for nominations for Chair. Commissioner Kemp nominated Commissioner Arzillo. Commissioner Williams nominated herself. Commissioner Kemp made a statement that he would like to see the Board keep Commissioner Arzillo as the Chair based on his experience, Commissioner Kemp feels this would be a good idea with preparing for the upcoming elections. We can decide at April's election on or if there is a need in change of officers. Possibly by the Vice Chair could move up to Chair if the Board decides. Commissioner Catterton asked for clarification as to why there is a need for an election at this time. Chairman Arzillo explained the law requires whenever there is a Board established with more than 50% turnover a Special Election is required. Commissioner Williams withdrew her nomination.

SPECIAL ELECTION OF OFFICERS CONT'D.: With no further discussion, motion to close nominations by Commissioner Tyler and seconded by Commissioner Kemp. Motion carried unanimously. Chairman Arzillo will remain as Chair.

Chairman Arzillo called for nominations for Vice Chair. Commissioner Kemp nominated Commissioner Williams. Commissioner Catterton nominated Commissioner Tyler. Commissioner Tyler declined. Commissioner Tyler nominated Commissioner Davidson. With no further nominations, motion to close nominations for Vice Chair by Commissioner Davidson and seconded by Commissioner Tyler. Motion carried unanimously. Vote's taken for Commissioner Williams as Vice Chair. Commissioner's Williams; Kemp; Catterton and Chairman Arzillo, total votes four. Vote's taken for Commissioner Davidson as Vice Chair. Commissioner's Tyler; Crosby and Davidson, total votes three. Commissioner Williams elected as Vice Chair.

Chairman Arzillo called for nominations for Chaplain. Commissioner Kemp nominated Commissioner Crosby. With no further nominations, motion to close nominations by Commissioner Davidson and seconded by Commissioner Tyler. Motion carried unanimously. Commissioner Crosby will be the Chaplain. Motion to close the Special Election by Commissioner Crosby and seconded by Commissioner Williams. Motion carried unanimously.

TOPIC OF DISCUSSION FOR NEXT MEETING:

- Purge list of voters for Board review
- Review of Policy and Procedures Manual
- Meeting Procedures, ie., Possibly Workshops before business meeting
- Discussion of Poll Workers

ADJOURNMENT: Motioned to adjourn by Commissioner Davidson, seconded by Commissioner Crosby. Meeting adjourned at 6:35p.m. Motion carried unanimously.

Respectfully submitted by: Jeanine Bostick, Director

cc: Election Commission; Judy Frank, Clerk of Council; Andy Fulghum, County Administrator; and Helen Pittman, Jasper County Delegation