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**JASPER COUNTY COUNCIL  
DEVELOPMENT SERVICES COMMITTEE  
COUNCIL CONFERENCE ROOM  
358 THIRD AVE., RIDGELAND, SC 29936  
MARCH 9, 2011  
3:15 P.M.**

**OFFICIALS PRESENT** – COMMITTEE CHAIRMAN ETHERIDGE, VICE CHAIRMAN GREGORY

**STAFF PRESENT** – ADMINISTRATOR ANDREW FULGHUM, ATTORNEY MARVIN JONES, CLERK TO COUNCIL JUDITH FRANK, PLANNING DIRECTOR DAVID JIROUSEK, PROJECT COORDINATOR CHRISTY HERMAN

**STAFF ABSENT** – BUSINESS LICENSE DIRECTOR RENTY KITTY, PARKS AND RECREATION DIRECTOR JOHNNY DAVIS

IN ACCORDANCE WITH THE FREEDOM OF INFORMATION ACT THE ELECTRONIC AND PRINT MEDIA WERE NOTIFIED.

DURING PERIODS OF DISCUSSION AND/OR PRESENTATIONS MINUTES ARE TYPICALLY CONDENSED AND PARAPHRASED.

**CALL TO ORDER** – COMMITTEE CHAIRMAN ETHERIDGE CALLED THE MEETING TO ORDER AT 3:15 P.M.

**PLEDGE OF ALLEGIANCE** – COMMITTEE CHAIRMAN ETHERIDGE LED THE PLEDGE OF ALLEGIANCE.

**INVOCATION** – VICE CHAIRMAN GREGORY GAVE THE INVOCATION.

**YEAR TO DATE FINANCIAL REPORTS - ECONOMIC DEVELOPMENT - BUILDING AND PLANNING DEPARTMENT - BUSINESS LICENSE-** MR. FULGHUM PRESENTED THE COMMITTEE WITH FINANCIAL REPORTS THROUGH THE END OF DECEMBER. MR. FULGHUM SAID THAT BASED ON THE DATE ALL THE BUDGETS SHOULD BE AT ABOUT 49.8%. MR. FULGHUM SAID THERE WERE A FEW NUMBERS THAT WERE OFF. MR. FULGHUM SAID THAT DEVELOPMENT SERVICES WAS AT 61%. COMMITTEE CHAIRMAN ETHERIDGE ASKED ABOUT WORKERS COMPENSATION AND MR. FULGHUM

SAID THE NUMBERS VARY BY THE PEOPLE IN THE DEPARTMENTS. MR. FULGHUM SAID THEY HAVE VERY LITTLE CONTROL OVER WORKERS COMPENSATION.

**ACTIVITY REPORTS - ECONOMIC DEVELOPMENT - BUILDING AND PLANNING DEPARTMENT - BUSINESS LICENSE** – MR. FULGHUM PROVIDED THE COMMITTEE WITH MONTHLY REPORTS LISTING THE NEW BUSINESSES AND THE ACTIVITY AT THE PARK AND RECREATION CENTERS.

**BUSINESS LICENSE** -COMMITTEE CHAIRMAN ETHERIDGE ASKED HOW BUSINESS LICENSE RENEWALS WERE HANDLED AND MR. FULGHUM SAID HE WAS NOT SURE, BUT PART OF MR. KITTY'S WORK PLAN FOR THE YEAR WAS TO PREPARE A PRESENTATION FOR THE COUNCIL ON BUSINESS LICENSES. COMMITTEE CHAIRMAN ETHERIDGE SAID THAT A LOT OF PEOPLE TOLD HIM THAT THEY NEVER RECEIVED RENEWAL NOTICES AND WHEN THEY CONTACTED THE OFFICE THEY WERE TOLD TO GO ONLINE. MR. FULGHUM SAID HE WOULD LIKE FOR MR. KITTY TO ADDRESS THAT DURING HIS PRESENTATION. COMMITTEE CHAIRMAN ETHERIDGE ASKED IF MR. KITTY EVER DID AN AUDIT TO MAKE SURE THE RIGHT AMOUNTS WERE BEING PAID. ATTORNEY JONES SAID THAT MR. KITTY DID HAVE THAT AUTHORITY. MR. FULGHUM SAID HE WAS NOT SURE IF MR. KITTY HAS DONE THAT, BUT HE WANTED MR. KITTY TO EXPLAIN IT. COMMITTEE CHAIRMAN ETHERIDGE ASKED ABOUT THE REVENUE FROM THAT DEPARTMENT. MR. FULGHUM SAID HE DISCUSSED IT AT THE RETREAT AND HE FELT THE FIGURES WERE IN LINE. VICE CHAIRMAN GREGORY ASKED HOW SIGNIFICANT IT WAS FROM THE PAST UNTIL TODAY. MR. FULGHUM SAID THE NUMBERS ARE PRETTY CONSISTANT AND \$430,000 WAS BUDGETED FOR INCOMING REVENUE. VICE CHAIRMAN GREGORY ASKED ABOUT TRAVEL AND TRAINING. VICE CHAIRMAN GREGORY SAID NOTHING WAS BUDGETED AND IS IT NECESSARY FOR MR. KITTY TO ATTEND CLASSES TO MAKE SURE EVERYTHING IS CURRENT AND UP TO THE LAW. MR. FULGHUM RESPONDED THAT IF MR. KITTY NEEDED TO ATTEND ANYTHING HE WOULD FIND THE MONEY FOR HIM TO ATTEND. MR. FULGHUM SAID THAT MR. KITTY HOSTED A CLASS AT THE BLUE HERNON NATURE CENTER.

**PLANNING DEPARTMENT** – COMMITTEE CHAIRMAN ETHERIDGE ASKED ABOUT THE REVENUE. MR. JIROUSEK RESPONDED THAT THE PLANNING FEES ARE ABOUT \$2,000-\$3,000 PER MONTH AND THEY ARE THE MAIN SOURCE OF REVENUE. MR. JIROUSEK SAID THE BUILDING DEPARTMENT IS A LITTLE BEHIND LAST YEAR. MR. JIROUSEK SAID THEY ARE CURRENTLY AT \$175,000. MR. JIROUSEK SAID THAT FEBRUARY WAS THE BUSIEST MONTH IN A LONG TIME WITH PEOPLE DOING THEIR DUE DELIGIENCE, BUT THEY HAVE NOT HAD A MAJOR SUBDIVISION IN 3 YEARS; HOWEVER, THINGS ARE HAPPENING. MR. JIROUSEK SAID THAT DEVELOPMENTS ARE SEEING MORE ACTIVITY AND HILTON HEAD LAKES HAS BEEN SELLING MOSTLY LOTS. MR. JIROUSEK SAID THAT TELFAIR HAD ONE BUILDING PERMIT. MR. JIROUSEK SAID THERE HAS ONLY BEEN CONCEPTUAL APPROVAL ON MOST OF THE DEVELOPMENTS. COMMITTEE CHAIRMAN ETHERIDGE ASKED ABOUT THE SETTINGS. ATTORNEY JONES SAID THEY

ARE IN TOUCH WITH THE BONDING COMPANIES, BUT IT IS GOING TO BE A LONG LITIGATION. MR. JONES SAID THAT A NUMBER OF PROPERTY OWNERS HAVE BROUGHT THEIR OWN LAWSUITS AND THE COUNTY HAS BEEN NAMED IN SOME OF THEM. MR. JIROUSEK TOLD THE COMMITTEE THAT A COUPLE OF LOTS NEAR PUBLIX IN THE NEW RIVER CENTER HAVE BEEN SOLD.

**SGT. JASPER PARK** – MR. FULGHUM PROVIDED THE COMMITTEE WITH AN ACTIVITY REPORT FOR THE YEAR SHOWING THE NUMBER OF PEOPLE WHO USE THE PARK AND THE COMMUNITY CENTERS. VICE CHAIRMAN GREGORY ASKED IF A FEE WAS CHARGED. MR. FULGHUM SAID A FEE IS CHARGED, BUT IT IS WAIVED IN CERTAIN SITUATIONS. MR. FULGHUM TOLD THE COMMITTEE THAT ATTORNEY JONES WORKED WITH MS. MYERS AND CREATED AN RENTAL FORM AGREEMENT AND HE WOULD BRING A COPY OF THE FORM TO THE NEXT MEETING. COMMITTEE CHAIRMAN ETHERIDGE ASKED ABOUT SPECIAL PROJECTS. MR. FULGHUM SAID THAT MR. DAVIS WAS WORKING ON A TRAIL TO CONNECT THE HARDEEVILLE SCHOOL TO THE PARK.

**PENDING PROJECTS** – CHRISTY HERMAN PROVIDED THE COMMITTEE WITH THE FOLLOWING LIST OF PROJECTS:

**1) GRAYS SCHOOL**

- AT NO COST, WATKINS ASSOCIATES ARCHITECTS PROVIDED SCALED DRAWINGS OF THE BUILDING
- GRAYS COMMUNITY HAS BEGUN MEETING TO DISCUSS WHAT THEY WOULD LIKE TO SEE THE BUILDING USED FOR AND START THINKING ABOUT WAYS TO OBTAIN MATCHING FUNDS FOR GRANTS IF OBTAINED
- PALMETTO DEVELOPERS ESTIMATED THE PROJECT AT \$800K TO \$1.25M
- STAFF FEELS WE NEED TO GET A PROPOSAL FROM THE ARCHITECT TO PROVIDE COST ESTIMATES THAT INCLUDE AN ENGINEERS REPORT TO GET A BETTER IDEA OF THE COSTS ASSOCIATED WITH RENOVATING THE ENTIRE BUILDING OR DEMOLISHING PART OF IT AND RENOVATING THE REMAINING PORTION

COMMITTEE CHAIRMAN ETHERIDGE SAID HE FELT THE ESTIMATE WAS VERY LOW FOR THE WORK THAT NEEDED DONE.

**2) CAMPUS PROJECTS**

A) FENCE FOR PARKING LOT AT THE CORNER OF JASPER STREET AND THIRD AVENUE

- CLAUDE DEAN REQUESTED A FENCE BE INSTALLED ALONG HIS PROPERTY LINE
- PROPOSALS WERE OBTAINED FOR A FENCE TO MATCH THE FENCE BEHIND THE GOVT. BUILDING
- GRACE CONSTRUCTION WAS THE CHEAPEST AT \$4,999.60; PALMETTO DEVELOPERS \$7,280; LAKEVIEW CONSTRUCTION \$9,700

B) LIGHTS FOR PARKING LOTS

- WE DO NOT HAVE AN ELECTRICAL ENGINEER TO DESIGN THE WIRING
  - THERE ARE 11 PROPOSED LIGHTS
  - A PROPOSAL HAS BEEN RECEIVED FROM JACK SAYGER FOR \$9,700
- C) CAMPUS DIRECTIONAL SIGNAGE
- STAFF IS WORKING WITH WM ENTERPRISES TO DESIGN DIRECTIONAL SIGNAGE FOR CAMPUS
  - ESTIMATED PRICE BASED ON CURRENT PROPOSED SIGNS IS \$9,734
- D) LANDSCAPING
- GRADING TO BE DONE PRIOR TO LIGHTS BEING INSTALLED
  - PLANTING AND IRRIGATION TO BE DONE IMMEDIATELY FOLLOWING THE INSTALLATION OF LIGHTS
- E) COURTHOUSE
- FINAL COMPLETION HAS BEEN GRANTED
  - TRIM WORK AND WINDOW PANE REPLACEMENT BEING COMPLETED THIS WEEK
  - ANDY WILL BE HAVING A CONFERENCE CALL WITH THE ARCHITECT AND OWNER OF IPW NEXT WEEK TO DISCUSS THE FLOORS IN THE COURTHOUSE
  - MARGARET WOULD LIKE TO SCHEDULE A GRAND OPENING IN APRIL. STAFF WOULD LIKE TO SHOWCASE THE ENTIRE CAMPUS. WORKING ON A VIDEO TO DO SO.

MS. HERMAN DISCUSSED EACH OF THE BULLETED ITEMS. COMMITTEE CHAIRMAN ETHERIDGE ASKED IF MR. DEAN GAVE A REASON AS TO WHY HE WAS REQUESTING THE FENCE. MR. FUGLHUM SAID MR. DEAN DID NOT EXPLAIN WHY.

MS. HERMAN SAID THE COUNTY ALREADY HAD THE LIGHTS AND THE POLES FOR THE PARKING LOTS, BUT THEY NEEDED AN ENGINEER TO INSTALL THEM. MS. HERMAN SAID THAT MR. JACK SAYGER DID THE WORK AT PERRY HOUSE. MS. HERMAN SAID THE ESTIMATE FROM MR. SAYGER INCLUDED DESIGN, INSTALLATION, UNDERGROUND WIRING AND 3 METERS INSTALLED ON A CONCRETE FOUNDATION. COMMITTEE CHAIRMAN ETHERIDGE AND VICE CHAIRMAN GREGORY AGREED THAT ANOTHER QUOTE WAS NEEDED; MS. HERMAN SAID IF SHE ASKS FOR ANOTHER BID, SHE WILL BE RECEIVING A LOT OF QUESTIONS ABOUT THE SPECIFICATIONS. MS. HERMAN SAID SHE WOULD MAKE THAT REQUEST AND BRING IT TO THE NEXT MEETING.

MS. HERMAN PROVIDED A HANDOUT OF THE PROPOSED SIGNAGE AND AN ESTIMATE FROM WM ENTERPRISES. MS. HERMAN SAID THAT WM ENTERPRISES HAS DONE ALL THE SIGNAGE ON THE CAMPUS AND IN THE BUILDINGS. MS. HERMAN SAID THE ESTIMATE WAS \$9,734.00. MR. FUGLHUM ASKED ABOUT FEES FOR THE SIGNS FROM THE TOWN. MS. HERMAN SAID THE SIGN FEES HAVE BEEN WAIVED. COMMITTEE CHAIRMAN ETHERIDGE AND VICE CHAIRMAN GREGORY REQUESTED AN ADDITIONAL BID FROM A LOCAL SIGN MAKER.

MS. HERMAN SAID THE GRADING HAS BEEN DONE AND AFTER THE LIGHTS ARE INSTALLED THE LANDSCAPING WILL BE COMPLETED. MR. FULGHUM SAID HE WAS WORKING WITH GLEN BRODIE ON A VIDEO SHOWCASING THE COURTHOUSE AND THE ENTIRE CAMPUS. MR. FULGHUM SAID THE VIDEO CAN BE USED ON THE COUNTY WEBSITE. VICE CHAIRMAN GREGORY ASKED ABOUT THE FLOORS IN THE COURTHOUSE. MR. FULGHUM SAID HE WAS TRYING TO GET A PROPOSAL OF WHAT CAN BE DONE WITH THE FLOORS. MR. FULGHUM SAID THE VIDEO WILL ALSO SHOW HOW THE ENTIRE CAMPUS IS ADA COMPLIANT. VICE CHAIRMAN GREGORY ASKED ABOUT THE CAMERAS IN THE COURTHOUSE AND WHY NO CAMERA WAS IN THE MAIN COURTROOM. MS. HERMAN SAID THERE ARE ABOUT 30 CAMERAS IN THE COURTHOUSE; HOWEVER, MS. BOSTICK REQUESTED THAT NO CAMERA BE IN THE MAIN COURTROOM. VICE CHAIRMAN GREGORY SAID THAT THE ONLY PERSON WHO SHOULD HAVE MASTER KEYS TO THE COURTHOUSE IS MS. BOSTICK. MS. HERMAN SAID THAT MS. BOSTICK HAS ALL THE KEYS FOR THE COURTHOUSE SINCE SHE MOVED IN. VICE CHAIRMAN GREGORY ASKED MS. HERMAN IF SHE HAD A MASTER KEY TO THE COURTHOUSE AND SHE RESPONDED THAT SHE DID. CHAIRMAN GREGORY SAID THAT MS. HERMAN DID NOT NEED A MASTER KEY FOR THE COURTHOUSE AND SHE WAS TO GIVE IT TO MS. BOSTICK. MS. HERMAN SAID THAT MS. BOSTICK WILL HAVE TO BE ASSESSIBLE WHENEVER IT IS NEEDED FOR SOMEONE TO BE THERE IF SHE HAS ALL THE KEYS. VICE CHAIRMAN GREGORY SAID HE WOULD LET MS. BOSTICK KNOW SHE HAD TO BE ACCESSABLE AND THAT MS. HERMAN WAS TO GIVE HER THE MASTER KEY SHE HAD.

### **3) CYPRESS RIDGE**

- **TIMELINE FOR WATER AND SEWER EXTENSION AND ENTRANCE IMPROVEMENTS**
  - 11/01/10 – COUNCIL APPROVES TO ENTER INTO CONTRACT WITH T&H FOR WATER/SEWER IMPROVEMENTS ONCE FUNDING IS OBTAINED
  - 11/15/10 – COUNCIL APPROVES TO ENTER INTO CONTRACT WITH T&H FOR ENTRANCE IMPROVEMENTS ONCE FUNDING IS OBTAINED
  - NOVEMBER – PROJECT ROSE APPEARS AND DELAYS PALMETTO ELECTRIC FUNDING APPROVAL
  - 12/13/10 – TRANSPORTATION COMMITTEE MEETING TO APPROVE FUNDING
  - 12/15/10 – CYPRESS RIDGE MEETING; JAN BAXTER TOLD ANDY AND I WE COULD GET STARTED
  - DISCUSSIONS BEGIN WITH T&H REGARDING EXACT SURVEY WORK THAT IS NEEDED
  - 1/7/11 – TGS COMPLETES SURVEY WORK
  - 1/11/11 – T&H REQUESTED FIRE FLOWS FROM TOWN OF RIDGELAND
  - 1/19/11 – COUNTY RECEIVES OFFICIAL LETTER FROM SCDOT APPROVING FUNDING

- 1/26/11 – MET WITH T&H AND TOWN OF RIDGELAND REGARDING INITIAL PLANS; T&H RE-REQUESTED FIRE FLOWS; TOWN PROVIDED EXISTING RECORD DRAWINGS
- 2/2/11 – T&H INFORMS TGS THE WRONG ENTRANCE WAS SURVEYED
- 2/15/11 – T&H DOES FIRE FLOWS DUE TO NOT RECEIVING THEM FROM THE TOWN
- 2/18/11 – TGS COMPLETES SURVEY FOR ENTRANCE IMPROVEMENTS
- 3/7/11 – T&H SUBMITS PLANS TO TOWN FOR APPROVAL
- 3/9/11 – COMMENTS RECEIVED BACK FROM TOWN OF RIDGELAND
- WEEK OF MARCH 7 – T&H TO SUBMIT OCRM PERMIT AND RESUBMIT TO TOWN; ESTIMATE 6-8 WEEKS FOR OCRM APPROVAL
- LATE APRIL – EARLY MAY – COUNTY CAN GO OUT TO BID

MS. HERMAN REVIEWED THE TIMELINE AND EXPLAINED THE REASONS FOR THE DELAYS. COMMITTEE CHAIRMAN ETHERIDGE ASKED WHO PROVIDED THE INFORMATION TO THE OCRM AND MS. HERMAN SAID THAT THOMAS AND HUTTON PROVIDES THE INFORMATION. COMMITTEE CHAIRMAN ETHERIDGE SAID HE WAS CONCERNED ABOUT HOW LONG IT WAS TAKING. MR. FULGHUM SAID THAT CURRENTLY IT IS BEING HELD UP TO SEE IF THE PROSPECT NEEDS ANYTHING.

#### **4) CDBG PURRYSBURG WATER/SEWER EXTENSION**

- COST ESTIMATE IS \$952,690
  - \$500,000 CDBG FUNDING
  - \$57,430 JASPER COUNTY (STAFF DOES NOT BELIEVE THE ADDITIONAL \$7,430 WILL BE NEEDED)
  - \$150,000 BUDGET AND CONTROL BOARD – APPLICATION FOR FUNDS JUST RECEIVED AND AWAITING HOUSE AND SENATE SIGNATURES
  - \$245,260 BJWSA FUNDING
- PURRYSBURG COMMUNITY CENTER HAS AGREED TO DONATE PROPERTY FOR THE PUMP STATION
- BP BARBER HAS BEEN DOING THE SURVEY WORK FOR ALL OF THE SITES
- ESTIMATE PROJECT TO BE COMPLETE BY JANUARY 2012

MS. HERMAN PROVIDED THE COST ESTIMATES AND TOLD THE COMMITTEE THAT THE PURRYSBURG COMMUNITY CENTER DONATED THE PROPERTY FOR THE PUMP STATION AND THAT BP BARBER IS DOING THE SURVEY WORK FOR ALL THE SITES. MS. HERMAN SAID THE PROJECT IS EXPECTED TO BE COMPLETED BY JANUARY, 2012.

#### **5) HARDEEVILLE DRAINAGE PROJECT**

- PROPOSALS WERE RECEIVED FOR ENGINEERING SERVICES
- CURRENTLY WAITING FOR LCOG TO STATE IF COMMERCE WILL ACCEPT THE PROJECT IN ORDER TO USE THE \$138,522 WE HAVE IN PROGRAM FUNDS FROM A PREVIOUS PROJECT

MS. HERMAN SAID THE RFP IS OUT AND THEY ARE WAITING TO HEAR FROM LCOG TO SEE IF COMMERCE AGREES THAT THE FUNDS CAN BE SPENT ON THIS PROJECT.

**6) SECURITY CAMERAS, KEY CARD ENTRY, AND PHONE SYSTEM**

- COURTHOUSE – CAMERAS, KEY CARD READERS, AND PHONE SYSTEM INSTALLED
- EMERGENCY SERVICES – CAMERAS, KEY CARD READERS INSTALLED; PHONE SYSTEM IS NEXT
- DETENTION CENTER – KEY CARD READERS INSTALLED, INSIDE CAMERAS INSTALLED, OUTSIDE CAMERAS BEING FINISHED; PHONE SYSTEM IS NEXT
- COUNTY HAS PURCHASED ID CARDS THAT ARE PRINTABLE AND CAN ALSO BE PROGRAMMED FOR ACCESS INTO BUILDINGS – ONCE RECEIVED, STAFF WILL BEGIN ISSUING NEW ID/ACCESS CARDS

MS. HERMAN SAID THE KEY CARDS CAN RESTRICT ACCESS TO THE BUILDINGS DURING CERTAIN TIMES OF THE DAY AND THAT MS. BOSTICK HAS GIVEN HER EMPLOYEES THEIR CARDS. VICE CHAIRMAN GREGORY ASKED IF THE CARDS ARE NEEDED TO LEAVE THE BUILDING. MS. HERMAN SAID THEY ARE NOT. MS. HERMAN SAID THAT THE DETENTION CENTER, THE SHERIFF'S OFFICE AND THE EMS HAVE ALL HAD THE CAMERAS AND CARD READERS INSTALLED. MS. HERMAN SAID NEW CARDS HAVE BEEN ORDERED THAT CAN BE PROGRAMED FOR ACCESS TO THE COUNTY BUILDINGS.

**7) AIRPORT PROFESSIONAL SERVICES** – MR. FULGHUM SAID HE NEEDED TO BRING THIS TO THE NEXT MEETING.

**8) GOLDEN TICKET PARK** – MR. FULGHUM SAID THIS WAS DISCUSSED DURING EXECUTIVE SESSION ON MARCH 7, 2011.

**9) LIBRARIES**

- 4 DESKTOP COMPUTERS DELIVERED TO HARDEEVILLE LIBRARY; 4 DESKTOP AND 2 LAPTOP COMPUTERS DELIVERED TO PRATT MEMORIAL ON THURSDAY, MARCH 3 BY TCL AS A RESULT OF OUR BROADBAND GRANT
- DALE'S STAFF IS CURRENTLY WORKING ON MAKING REPAIRS TO PRATT MEMORIAL (I.E., GUARDRAIL AT HANDICAP RAMP, SEAL AIR HANDLER, INSTALL PAN UNDER WATER HEATER, INSTALL ADA ACCESSIBLE HARDWARE, INSTALL SMOKE DETECTORS, ETC.)
- 70 NEW LIGHTS HAVE BEEN DELIVERED FOR PRATT MEMORIAL – DALE'S STAFF PLAN TO INSTALL DURING THE WEEK OF MARCH 21 OR 28 DEPENDING ON LIBRARY AND STAFF SCHEDULING
- ADA RENOVATIONS TO A BATHROOM AT PRATT MEMORIAL WILL BE COMPLETED DURING THE SAME TIME AS THE LIGHT INSTALLATION

MS. HERMAN REPORTED THAT PUBLIC WORKS IS WORKING ON THE LIGHTING AT THE LIBRARY AND THEY ARE WORKING TO MAKE THE RESTROOM ADA COMPLIANT.

## **10) HEALTH DEPARTMENT**

- T&H'S STRUCTURAL ENGINEER DID AN INSPECTION ON FEBRUARY 14, 2011 AND FOLLOWED UP WITH A DETAILED REPORT INCLUDING A PHASED SOLUTION

MS. HERMAN PROVIDED THE COMMITTEE WITH A COPY OF THE REPORT FROM THOMAS AND HUTTON AND EXPLAINED THAT THE STUDY HAD SUGGESTIONS FOR REPAIRS THAT CAN BE WORKED INTO THE BUDGET. MR. FULGHUM SAID THIS WOULD BE INCLUDED WHEN HE IS DOING THE BUDGET. COMMITTEE CHAIRMAN ETHERIDGE SAID HE WAS CONCERNED ABOUT THE EQUIPEMENT SINCE THE BUILDING STILL HAS LEAKS. MR. FULGHUM SAID THAT OVER THE YEARS FIVE ROOFS HAVE BEEN INSTALLED AND MORE THAN A NEW ROOF IS NEEDED. MR. FULGHUM SAID THE STUDY COST \$4,000. COMMITTEE CHAIRMAN ETHERIDGE SUGGESTED MOVING THEM UNTIL SOMETHING IS DONE. MR. FULGHUM SAID THE STUDY SHOWED THERE WAS NOT A DANGER TO BE IN THE BUILDING. MS. HERMAN SAID THE LEAKS ARE IN SPOTS LIKE THE HALLWAYS AND CLOSETS, NOT OVER THE DESKS. MR. FULGHUM SAID HE WOULD WORK UP A BUDGET TO START REPAIRS AND THEY COULD CONSIDER MOVING THEM SO THAT THE REPAIRS CAN BE DONE AT LEISURE. VICE CHAIRMAN GREGORY ASKED WOULD THE PLACE THEY WOULD BE MOVED TO HAVE TO BE RENOVATED. COMMITTEE CHAIRMAN ETHERIDGE SUGGESTED THE OLD ASSESSORS OFFICE. MR. FULGHUM SAID THAT BUILDING IS USED FOR STORAGE. MR. FULGHUM SUGGESTED THAT THE COMMITTEE GO WITH HIM TO INSPECT THE COUNTY BUILDINGS NEXT WEEK.

## **11) COUNTY PROPERTY**

- FORMER CLEMSON EXTENSION BUILDING – ONLY ONE PROPOSAL WAS RECEIVED PREVIOUSLY AND DENIED BY COUNCIL
- MAGISTRATE'S OFFICE
- MARY GORDON ELLIS BUILDING
- FORMER ASSESSOR'S OFFICE

**12) WEBSITE** – MR. FULGHUM SAID TO UPDATE THE WEBSITE WAS ONE OF THE COUNCIL'S GOALS AND HE SUGGESTED LEVERAGING THE RESOURCES WITH THE ALLIANCE AND MEETING WITH THE NEW IT PERSON. MR. FULGHUM SAID THE NEW VIDEO OF THE COURTHOUSE COULD BE ADDED TO THE WEBSITE. COMMITTEE CHAIRMAN ETHERIDGE SAID THAT THE WEBSITE IS ONE OF THE BEST SELLING TOOLS FOR ECONOMIC DEVELOPMENT. MR. FULGHUM SAID THAT THERE ARE COSTS TO IMPROVE IT. MS. HERMAN SAID THAT STURGESS IS ALSO WORKING ON A PROPOSAL.

## **13) SERGEANT JASPER PARK TRAILS**

## **14) SERGEANT JASPER PARK RV PARKING**

- STAFF IS WORKING TO OBTAIN A PROPOSAL TO DESIGN RV PARKING

## **15) MOVING OF STRUCTURE AT 335 THIRD AVENUE**

- A DETAILED TIMELINE HAS PREVIOUSLY BEEN PROVIDED

COMMITTEE CHAIRMAN ETHERIDGE SAID THAT THE COUNCIL HAS REQUESTED INFORMATION AND THEY WERE TOLD THAT THE ADMINISTRATION DID NOT HAVE IT.

**OTHER MATTERS:** COMMITTEE CHAIRMAN ETHERIDGE ASKED ABOUT THE STRAFFORD COUNTY MULTI COUNTY PARK AGREEMENT. MR. FULGHUM RESPONDED THAT HE WAS NOT SURE IF A SECOND COUNTY IS INVOLVED.

VICE CHAIRMAN GREGORY TOLD MR. FULGHUM THAT THE COUNCIL'S LAPTOPS SHOULD NOT HAVE RESTRICTED USE. MR. FULGHUM SAID HE WOULD TALK WITH THE NEW IT PERSON ABOUT IT.

**EXECUTIVE SESSION - DISCUSSION REGARDING EMPLOYMENT, APPOINTMENT, COMPENSATION, PROMOTION, DEMOTION, DISCIPLINE, OR RELEASE OF AN EMPLOYEE, A STUDENT, OR A PERSON REGULATED BY A PUBLIC BODY OR THE APPOINTMENT OF A PERSON TO A PUBLIC BODY; HOWEVER, IF AN ADVERSARY HEARING INVOLVING AN EMPLOYEE OR CLIENT IS HELD, THE EMPLOYEE OR CLIENT HAS THE RIGHT TO DEMAND THAT THE HEARING BE CONDUCTED PUBLICLY NOTHING CONTAINED IN THIS ITEM SHALL PREVENT THE PUBLIC BODY, IN ITS DISCRETION, FROM DELETING THE NAMES OF OTHER EMPLOYEES OR CLIENTS WHOSE RECORDS ARE SUBMITTED FOR USE AT THE HEARING-DEVELOPMENT SERVICES**

VICE CHAIRMAN GREGORY MOTIONED AND COMMITTEE CHAIRMAN ETHERIDGE SECONDED THE MOTION TO GO INTO EXECUTIVE SESSION FOR DISCUSSION REGARDING EMPLOYMENT, APPOINTMENT, COMPENSATION, PROMOTION, DEMOTION, DISCIPLINE, OR RELEASE OF AN EMPLOYEE, A STUDENT, OR A PERSON REGULATED BY A PUBLIC BODY OR THE APPOINTMENT OF A PERSON TO A PUBLIC BODY; HOWEVER, IF AN ADVERSARY HEARING INVOLVING AN EMPLOYEE OR CLIENT IS HELD, THE EMPLOYEE OR CLIENT HAS THE RIGHT TO DEMAND THAT THE HEARING BE CONDUCTED PUBLICLY NOTHING CONTAINED IN THIS ITEM SHALL PREVENT THE PUBLIC BODY, IN ITS DISCRETION, FROM DELETING THE NAMES OF OTHER EMPLOYEES OR CLIENTS WHOSE RECORDS ARE SUBMITTED FOR USE AT THE HEARING-DEVELOPMENT SERVICES. THE MOTION CARRIED WITH ALL MEMBERS PRESENT VOTING IN FAVOR.

**RETURN TO OPEN SESSION** – THE COMMITTEE RETURNED TO OPEN SESSION AND COMMITTEE CHAIRMAN ETHERIDGE ADJOURNED THE MEETING.

THE MEETING ENDED AT 5:20 P.M

RESPECTFULLY SUBMITTED BY:

APPROVED BY:

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JUDITH M. FRANK, CCC  
CLERK TO COUNCIL

\_\_\_\_\_  
HENRY ETHERIDGE  
COMMITTEE CHAIRMAN

