



**JASPER COUNTY COUNCIL  
COUNCIL CHAMBERS  
358 THIRD AVE., RIDGELAND, SC 29936  
JULY 25, 2011, 7:00 P.M.**

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**Minutes**

**OFFICIALS PRESENT:** Chairman Leroy Blackshear, Vice Chairman Samuel Gregory, Councilman Henry Etheridge, Councilman Theodus L. Drayton, and Councilman L. Martin Sauls IV.

**STAFF PRESENT:** Administrator Andrew Fulghum, Director of Emergency Services Wilbur Daley, Director of Engineering Services Dale Terry, Attorney Marvin Jones, Planning Director David Jirousek, Detention Center Benjamin Arthur, and Acting as Clerk to Council Lisa Lamb

In accordance with the Freedom of Information Act the electronic and print media were notified.

During periods of discussion and/or presentations minutes are typically condensed and paraphrased.

**CALL TO ORDER:** Chairman Blackshear called the Meeting to order at 7:00 pm.

**PLEDGE OF ALLEGIANCE:** Chairman Blackshear led the Pledge of Allegiance.

**INVOCATION:** Invocation was given by Councilman Gregory.

**APPROVAL OF THE AGENDA:** Chairman Blackshear said Tax Deeds and Litigation should be added to number 7 of the Agenda. Councilman Sauls motioned to amend the Agenda to include Tax Deeds and Litigation, seconded by Vice-Chairman Gregory. The motion carried with all Members present voting in favor of the motion.

**APPROVAL OF THE MINUTES OF THE 06/09/11 EMERGENCY SERVICES COMMITTEE MEETING, 06/20/11 COUNCIL MEETING, 07/05/11 JOINT MEETING WITH THE TOWN OF RIDGELAND:** Councilman Sauls motioned to approve the Minutes, seconded by Vice-Chairman Gregory. Chairman Blackshear said 1 correction needs to be made on page 3 of the 06/09/11 Minutes, which states Vice-Chairman Gregory seconded Councilman Drayton's motion to approve the Budget but should reflect Chairman Blackshear seconded that motion. The motion carried with all Members present voting in favor of the motion.

**DALE TERRY – RECOGNITION OF EMPLOYEES WHO PARTICIPATED IN BACK HOE RODEO:** Mr. Terry said he wanted to recognize 2 employees; James Mack and Jeff Crosby who participated in Beaufort County's Back Hoe Rodeo and brought back 1<sup>st</sup> and 3<sup>rd</sup> place. The Council Members commended them on a job well done.

**DUFFIE STONE – UPDATE JASPER COUNTY CAREER CRIMINAL TEAM**

**RESULTS:** Mr. Stone said the Career Criminal Program was based on the population of the Jasper County Detention Center. He said crime is being committed by a relatively small group of individuals who are repeat offenders. These individuals are clogging up the court systems and the County jail as well as causing the most problems with public safety. He said this program started in Beaufort County 2 years ago with the Prosecutors focusing on getting the career criminals off the street as quickly as possible. The result was a reduction in the number of people housed at the Detention Center because these people are being sent to Prison. He said the State pays for inmates in the State Prisons while the County pays for inmates in the County Detention Center. He said these criminals are committing crimes of murder, rape and burglary as well as affecting all Counties within the 14<sup>th</sup> Circuit. He said they started the program with the County and the Municipalities support in January 2011. There have been 5 weeks of court and 16 career criminals have been tried and 14 of those were convicted. He said Jasper County averaged 17 people last year who had been in the Detention Center over 90 days. That number today is 8 people. He said he would like to see this program continue. He thanked the Council for their support and said he will continue to update them periodically.

Mr. Arthur Benjamin told the Council that he wants to start Phase II of this Program, which is the Home Detention Program and it consists of ankle bracelets. He said this will help keep the number of inmates down as well and will give inmates who work or are in school an opportunity to continue work or school. Vice-Chairman Gregory asked what kind of criminals would be let out on this program and if anyone who killed a person would be eligible. Mr. Benjamin said it could be any level of crime but the higher the level the more restrictive areas they would be allowed to go in and he would not recommend this program for anyone who kills a person.

**DAVID JIROUSEK – 3<sup>RD</sup> READING OF THE ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF JASPER COUNTY SO AS TO TRANSFER A PROPERTY BEARING JASPER COUNTY TAX MAP NUMBER 038-00-04-024 AND GENERALLY LOCATED ON LEVY ROAD FROM THE RESIDENTIAL ZONE TO THE RURAL PRESERVATION ZONE ON THE JASPER COUNTY OFFICIAL ZONING MAP:**

Mr. Jirousek said this is an ordinance to re-zone parcel #038-00-04-024 from Residential to Rural Preservation District. The property is located on Levy Road. Ms. Mary Fields who is the Applicant intends to open a Restaurant after securing the requested zoning designation. This is the 3<sup>rd</sup> and final Reading and the PC did recommend it for approval. Councilman Etheridge motioned that this be the 3<sup>rd</sup> and final Reading to amend the Jasper County Official Zoning Map so as to transfer property 038-00-04-024 to the Rural Preservation Zone, seconded by Vice-Chairman Gregory. The motion carried with all Members present voting in favor of the motion.

**ANDREW FULGHUM – 3<sup>RD</sup> READING OF THE ORDINANCE REGARDING THE BE GREEN FEE IN LIEU OF TAX AGREEMENT:**

Mr. Fulghum said this ordinance has been deferred a couple of times. He keeps putting it on the Agenda to keep everybody actively working on it in order to get the documents in final form. He said it is not ready for 3<sup>rd</sup> Reading this evening but it was completed at close of business today. He said Legal Counsel on both sides has come to an agreement and it will be ready for 3<sup>rd</sup> Reading at the Council's August 8, 2011.

**ANDREW FULGHUM – 1<sup>ST</sup> READING OF THE ORDINANCE TO AMEND THE 2011**

**– 2012 BUDGET:** Mr. Fulghum said Mr. Malphrus had a note in the Council's package which stated, during the budget deliberations Council agreed to increase the

school debt service from 22.5 mills to 25 mills. He said that was done and approved by Council; however, it was not changed in the ordinance at final reading. He asked the Council to approve this amendment to the Ordinance so it will reflect the correct amount of 25 mills. Vice-Chairman Gregory motioned that this be the 1<sup>st</sup> Reading to amend the 2011-2012 Budget to correct the school debt service mills, seconded by Councilman Drayton. Vice-Chairman Gregory asked if the only reason the budget is being amended is because Mr. Malphrus was not here at the time to make the necessary changes and to correct the fee for the school debt service as well. Mr. Fulghum said yes, to correct the millage rate and the corresponding revenue to be yielded by the rate. Councilman Etheridge said the last draft of the budget reflected 25 mills but the figure was not correct. Mr. Fulghum said the budget is as Council approved it; however, the Ordinance regarding the budget needs to be corrected. Councilman Etheridge said last year the school did not think there would be any more of an increase in their operating budget and now they are asking for 2.5 more mills. He asked what kind of software they want to purchase and how long will the 2.5 mills be in effect; is it just for one year or longer. Mr. Fulghum said that he is not able to answer that but the Council will have the opportunity to discuss that annually during their budget workshops. Councilman Etheridge said he would also like to amend the budget to delete the Deputy County Administrator position. Chairman Blackshear said Councilman Etheridge is out of order and the Council is not going to deal with that at this point. Councilman Etheridge asked if it was possible to get a ruling from the County Attorney. Chairman Blackshear said yes, if Attorney Jones wants to respond. Chairman Blackshear said according to Robert's Rules of Order, Councilman Etheridge does not qualify to bring the motion back to the floor since he did not vote with the prevailing side so he is strictly out of order. Vice-Chairman Gregory said when the school came before the Council last year to discuss funding no one knew what the inflation would be like this year. He said he disagrees with Councilman Etheridge's earlier statement because the school never promised they wouldn't come back to the Council for an increase. The motion carried with Vice-Chairman Gregory, Councilman Drayton and Chairman Blackshear voting in favor of the motion. Councilman Etheridge and Councilman Sauls opposed the motion.

**ANDREW FULGHUM – 1<sup>ST</sup> READING OF THE ORDINANCE REGARDING THE HOME DETENTION CENTER:** Mr. Fulghum said this Ordinance proposes to allow the Council to establish a Home Detention Program. It recognizes that the Detention Center's operation is a significant portion of the County budget, which is currently 13.71% of the County's budget. It also recognizes that the State of SC has authorized County's to adopt certain programs, which authorizes home detention. It acknowledges that it is the Council's desire to adopt such a program provided that it is implemented for qualified subjects which are not likely to place members of the public at risk. It proposes to change the County Code of Ordinances to establish a new chapter for this program and layout the parameters for that. Mr. Fulghum said staff is asking for 1<sup>st</sup> Reading of this ordinance. Vice-Chairman Gregory motioned for purposes of discussion, seconded by Councilman Etheridge. The motion carried with all Members present voting in favor of the motion.

**RESOLUTION REGARDING AN INTERGOVERNMENTAL AGREEMENT WITH THE TOWN OF RIDGELAND – JOINT MASTER PLANNING OF INDUSTRIAL PARK EAST OF I-95 IN THE TOWN OF RIDGELAND:** Mr. Fulghum said this Resolution memorializes the potential of creating a new Industrial Park. The area is east of I-95 at Exit 22 and located in the Town of Ridgeland. The property runs behind the State Prison. The County owns 2 parcels of property to the south, where Razor's Components was formerly located and also where Daniel Defense is locating. He said the Resolution acknowledges the importance of Jasper County to work on master planning of the site with the Town of Ridgeland. It also authorizes the County

Administrator to work on negotiating an option with the property owner and pulling together a plan for professional services for the master planning of the park as well as a funding plan. He said staff is asking that this Resolution be approved. Councilman Drayton motioned to approve the Resolution regarding an Intergovernmental Agreement with the Town of Ridgeland, joint master planning of Industrial Park east of I-95 in the Town of Ridgeland, seconded by Councilman Sauls. Councilman Etheridge asked how many acres is in the parcel and if it is split into two sections currently. Mr. Fulghum said during the master planning process the actual property boundaries of the park will be determined so he is not sure how much of the property will be included. He also said the property is not split. The professionals will decide what is best and most marketable. Vice-Chairman Gregory commented on developing another Industrial Park. He asked if the County's property was located off of Captain Bill Road. He also asked about the proximity of the site to residential homes and the cost of the project. Mr. Fulghum said this proposed Industrial Park is to plan for future utility expansion that will facilitate even greater business interest. Mr. Fulghum said the private land owner's property is north of the State Prison, the County's property is located off of Captain Bill Road and the residences are located south of the site. Mr. Fulghum said staffs intent is to look at the whole area and master plan the undeveloped property and the already industrialized property into a foot print for an Industrial Park that flows well, has utilities, has access points and try to design a better south bound entry on I-95 at Exit 22. He said staff believes this could be a valuable and very marketable site because it is close to I-95 and it has natural gas lines which is hard to find. He said staff would like to pull together a proposal for the Council to investigate establishing a park. Vice-Chairman Gregory said the residences are going to start questioning what is going on in that area. He told Mr. Fulghum that he would like to see the site and asked if there will be more information coming forth. Mr. Fulghum said if Council allows staff to pursue this there will be more information coming forth along with a plan. He said staff will be very mindful of the residents in the area throughout the whole process. He said the initial phase of master planning will cost approximately \$45,000.00 - \$50,000.00. Vice-Chairman Gregory asked where the money will come from. Mr. Fulghum said he is proposing a cost share with the Town of Ridgeland and the County's share coming from a portion of the commercial development fund, which is a separate fund for economic development. The motion carried with all Members present voting in favor of the motion.

**YAISA STRINGFIELD – AFTER HOURS LIQUOR SALES:** Ms. Stringfield thanked the Council for allowing her to speak again concerning the ordinance that was recently adopted regarding alcohol sales ceasing at 2:00 am. She said that Columbia, SC recently passed an amendment to an ordinance, which provides an exemption that would allow an establishment to stay open longer than 2:00 am provided there are tighter standards such as; extra surveillance, extra security, and TIPS training. She said if there are any incidents then the establishment would lose their exemption. She said that Myrtle Beach adopted the same ordinance last year. She asked the Council to consider making an amendment to the County Ordinance to allow for the same type of exemptions. Vice-Chairman Gregory asked Ms. Stringfield if she thought 2:00 am was enough time for anybody to drink. She said yes for people who just want to drink after work but she normally doesn't get a crowd until 2:30 or 3:00 am because they come from Savannah and Savannah closes their establishments at 3:00 am. Vice-Chairman Gregory said if someone is already drinking and comes to Jasper County to drink some more then leaves the establishment, hits and kills someone; his conscience would not allow him to approve of that. Ms. Stringfield said that is why she would be putting tighter security in place and training her employees how to look for inhibitions. She said she can also give people breathalyzers and if they have had 2 - 3 drinks they will not be allowed to

come in. She said if they are not okay they will be asked to stay so that security can baby-sit them or a cab can be called for them. Chairman Blackshear asked Ms. Stringfield if she is in compliance with the ordinance now and how much difference the ordinance has made in her income. She said she is in compliance but she is losing about \$4,000.00 on Friday nights. Councilman Drayton said he doesn't understand serving people additional drinks after they are already drinking and traveling on the road from GA. He asked Ms. Stringfield what kind of training she is referring to. She said it is TIPS training recognized by the State. He said he doesn't see where it makes sense to go through all that training. He said just close the place, don't let them in or let them stay in GA. She said as a business owner it only makes sense to ask because the ordinance is going to affect her business if the exemption is not allowed. Councilman Drayton said he understands but he can not vote for that. Councilman Etheridge said if the County decided to step up law enforcement in that part of the County and people come across the bridge after they have already been drinking, majority of them will go to jail. He also said if they were given a breathalyzer before serving them alcohol then they would probably be sent home. Chairman Blackshear said he sympathizes but he has never seen an alcoholic not drunk. He said if you do give someone a breathalyzer and they refuse to stay put then what good does it do. He said the most difficult people to deal with are the ones that have had too much to drink. He told Ms. Stringfield she would just have to close at 2:00 am and hope for the best. She thanked the Council Members for their time.

**DAVID JIROUSEK – CYPRESS RIDGE WATER AND SEWER EXTENSION CONTRACT; AND ACCESS IMPROVEMENT CONTRACT - TERRY R. LEE CONTRACTING COMPANY, INC.:** Mr. Jirousek said County staff is prepared to commence water and sewer line extensions as well as make the Cypress Ridge Industrial Park more marketable for future development prospects. In addition to the utility extension, the access improvement will provide a more suitable access point for increased truck traffic going into the park. He said the design and permitting has been completed for both projects. The water and sewer line extension project will provide water and sewer to parcels in the park. He said \$500,000.00 was allocated through ADR funds for the project. The low bid was received from Terry R. Lee Contracting for \$211,443.07 and the construction is expected to take no more than 165 days. The access improvement project will provide a left and right hand turn lane into the southern entrance of the Industrial Park, which is Cypress Ridge Drive South. The Transportation Committee awarded \$282,000.00 for the access improvement project. The low bid was received from Terry R. Lee Contracting for \$238,570.08 and the construction is expected to take no more than 165 days. Mr. Jirousek said staff requests authorization to enter into two separate contracts with Terry R. Lee Contracting for amounts not to exceed \$211,433.07 for water and sewer extension and \$238,570.08 for access improvements. Councilman Sauls motioned to accept the bids from Terry R. Lee Contracting for water and sewer extension and access improvements, seconded by Councilman Etheridge. The motion carried with all Members present voting in favor of the motion.

**DAVID JIROUSEK – PROFESSIONAL SERVICE TASK ORDER – THOMAS AND HUTTON – HEALTH DEPARTMENT BUILDING STRUCTURAL DESIGN AND TEMPORARY RELOCATION OF SERVICES:** Mr. Jirousek said this is a Professional Service Task Order with Thomas & Hutton for the structural design for the Health Department Building and a general discussion about temporary re-location for their services. He said according to a recent assessment performed by Thomas & Hutton, the structural engineer noted the building appears to be in poor conditions and there is evidence of severe distress and deterioration of the floor, roof, and ceiling's framing system. In addition, the exterior clad of the building is structurally deficient and could potentially create unsafe conditions. Some general issues from the

structural report includes; unsupported beams, a lack of bracing in places, sagging and separation of roof causing water damage in the building, floor instability in certain areas, cracks in the brick, and molding on the outside walls. The structural design is necessary to complete prior to the bidding process and substance repairs. He said the County has received an opinion of probable costs for the framing systems of the roof, ceilings, floors and walls of \$195,000.00. With contingencies and the design work added in the total cost will be near \$250,000.00 which is within budget. He said there is also a list of general building concerns, building code issues and deficiencies that can be included in the bid documents as add alternates provided the bids come in within budget. He said Jasper County's Building Official and Building Inspector can work to finalize a list of those deficiencies prior to the invitation for public bid. Mr. Jirousek said another issue is temporary office space for the DHEC services. He said that DHEC made a decision to re-locate their offices based on their review of the structural assessment. Most of DHEC's services have been re-located to Beaufort County, Bluffton, Hampton County and Colleton County; however, DHEC's Environmental Office and the New Life Center are still in need of office space. He said the most feasible offices, which have available space and would not need to be retrofitted is the Mary Gordon Ellis Executive Office Building and the old Chamber located behind the Library. Another possible issue is transportation for Jasper County citizens that may need clinical services or the other services offered by DHEC. Staff has talked to Ms. Michelle Ferguson at Lowcountry Regional Transportation Authority (LRTA), who says they are able to offer a handicapped van for \$50.00 an hour from Ridgeland to Bluffton or Beaufort. He said he has discussed this issue with Ms. Mary Edmonds, Administrator for DHEC Region 8. During that conversation Ms. Edmonds noted some issues of rider-ship, usage and scheduling that may be difficult to coordinate and a van may be out of the County's budget but that would be up to the Council if they would like staff to pursue that or not. He said Ms. Edmonds is present tonight and can provide the Council with some statistics regarding potential rider-ship, calls for service and appointments which may help them to make an informed decision about providing transportation. Mr. Jirousek said staff is requesting authorization to enter into a contract with Thomas & Hutton for structural design in an amount not to exceed \$26,500.00, which will be an all inclusive service contract to include asbestos inspection, structural design, bidding assistance, and construction administration. Staff also requests Council guidance for re-location of DHEC's Environmental Offices and the New Life Center. Councilman Sauls motioned to authorize staff to enter into a Professional Service Contract with Thomas & Hutton for structural design of the Health Department, seconded by Vice-Chairman Gregory. Councilman Sauls said the Library was promised the old Chamber Office (the space behind the Library) and they have started utilizing that space. He said it is critical that the Library be able to maintain and keep that space because the Library is facing many issues in Jasper County as well as struggling to make ends meet. He does not understand how that space could be taken away from them. Mr. Jirousek said, sorry he did not know that space had been promised to the Library. Mr. Jirousek said DHEC's need for office space is temporary, approximately 8 months. Councilman Sauls asked what affect would this have on the Library and if anyone has talked with the ladies at the Library. Mr. Jirousek said he stopped by to see Ms. Cleland last week but was unsuccessful and Mr. Dale Terry spoke to Ms. McNair. Mr. Jirousek said DHEC's sudden move from the Health Department is what expedited this conversation but this may be more appropriate for a workshop meeting. Councilman Sauls said if DHEC does not have a lot of traffic the County should be able to accommodate their needs without inconveniencing the Library and he would be open to a workshop if needed. Vice-Chairman Gregory asked why DHEC can't go in the Mary Gordon Ellis Executive Office Building and he said decisions should be made carefully because the Election Commission was told that the Council would look into giving them that space. He asked if this is a temporary situation and

said if this is considered there shouldn't be any money spent for renovations. Vice-Chairman Gregory asked if transportation would still cost the County if that space is utilized. Mr. Jirousek said based on Council's concerns staff spoke to LRTA and the transportation is just an option to consider but since DHEC moved out 2 months earlier than expected the cost for transportation would probably be \$20,000.00 or more. Mr. Jirousek said he recommends providing Council with a full list of all office space, pros and cons of each office space, and the needs of each of the offices that need to be relocated in addition to DHEC's Environmental Office and the New Life Center. Vice-Chairman Gregory said he does not think it is appropriate to ask anybody to move in offices, which has already been promised to others. He also said it seems that the deterioration of the Health Department should have been addressed long ago and that it probably would not have been so costly. He said the building should have been maintained better than it was. Councilman Drayton asked if the Clemson Building belonged to the County and if it was in bad shape. Mr. Fulghum said yes. Mr. Jirousek said it would need to be wired properly for telecommunications. Councilman Drayton asked where are the local employees that work for DHEC going. Mr. Jirousek said the employees have already been sent to Bluffton, Beaufort, Hampton and Colleton. Councilman Drayton asked if the Council could hear from Ms. Edmonds. Ms. Edmonds addressed the Council. She said DHEC moved out once they saw the report and saw that the building was deemed a hazard. She said the clinical services, WIC, immunizations and family planning has been re-located to neighboring jurisdictions. DHEC is currently waiting on space for environmental services and the New Life Center. She said the transportation issue is not certain because they don't know if there clients would use or could use public transportation. She said DHEC has a 1-800 number clients can call and schedule an appointment at any clinic in any region and as a result someone may be able to get to another jurisdiction just as easy as they can get to the Office in Ridgeland. She said most of the clients are self sufficient. She thinks it is very admirable of the County to have a desire to help with the transportation but she thinks it is not economically feasible or justifiable on the County's behalf. She said money that is collected for Jasper clients in other jurisdictions will still come to Jasper County. She said the DHEC Office in Jasper County has 9 employees. The environmental group has 3 employees and is still here. The clinic has 2 nurses, 1 was sent to Bluffton and 1 to Beaufort. The Administrative staff for WIC has 2 employees, 1 was sent to Bluffton and 1 to Beaufort. Vital Records staff along with vital records was sent to Beaufort. Chairman Blackshear asked if DHEC has any funds, foundations or grants that could be used to assist the County with the building repairs. Ms. Edmonds said she asked the Commissioner that question and the answer is no because they have already taken so many Federal cuts; there is no money for capital improvements. Councilman Blackshear said he is thinking if this item is discussed in a workshop the Council could make a better decision. Councilman Sauls withdrew his prior motion. Councilman Etheridge asked if there has been a physical inspection of the floor in the old Chamber behind the Library. Mr. Jirousek said no, not that he is aware of. Councilman Etheridge said he felt unsafe when he walked across the floor and he does not think the Library employees should even walk on that floor. Mr. Jirousek said he recommends moving forward with the structural design of the Health Department Building because that is a priority in order to allow the County to put out an invitation for public bid. He said staff is requesting guidance pertaining to office space and staff can still come back with a comprehensive list of space and needs. Councilman Sauls motioned to authorize staff to enter into a Professional Service Contract with Thomas & Hutton for structural design of the Health Department Building, seconded by Councilman Etheridge. Councilman Sauls also motioned to have a workshop to discuss locations for office space, seconded by Councilman Drayton. The motions carried with all Members present voting in favor of the motions.

**DAVID JIROUSEK – PROFESSIONAL SERVICE TASK ORDER – THOMAS AND HUTTON – EMS PARKING LOT DESIGN:** Mr. Jirousek said this is a Professional Service Task Order with Thomas & Hutton for Emergency Services (ES) parking lot design. He said he has been working closely with Chief Wilbur Daley on this project. He said Chief Daley has secured \$344,000.00 from the Transportation Committee to fund this project. The project will upgrade the parking surface, the driveway and drainage; it will install sidewalks and retention ponds on site. The current parking area is insufficient and unsafe. The project will entail a 6" surface that can withstand 45,000 pound vehicle. It will organize and maximize public and employee parking. The parking will be ADA accessible. It will address flooding. It will retain and treat stormwater per state standards. It will provide an outdoor training area on suitable, firm, all weather surfaces. It will provide suitable staging for emergency operation. In fall of 2009 the County received 25 proposals for indefinite delivery contracts and Council authorized staff to enter into contracts with BP Barber, Dennis Corporation and Thomas & Hutton for C-fund projects. In March of 2011 the County asked those 3 firms for task order quotes for the ES parking lot design. The low bid was Thomas & Hutton in the amount of \$30,650.00. The quote includes design, survey, and geotechnical testing of the site as well as permitting, bid assisting, construction administration and preparation of final record drawings for the project. In addition to the design work, the opinion of probable cost for the work itself is approximately \$313,000.00. Staff recommends authorization to enter into a contract with Thomas & Hutton for an amount not to exceed \$30,650.00. Councilman Sauls motioned to authorize staff to enter into a Professional Service Task Order with Thomas & Hutton for Emergency Services parking lot design, seconded by Vice-Chairman Gregory. The motion carried with all Members present voting in favor of the motion.

**ANDREW FULGHUM – REQUEST TO EXTEND CAROLINA PELLET PROPERTY TAX ABATEMENT TO UNRELATED PURCHASER:** Mr. Fulghum said this is a request to extend a tax abatement enjoyed by an existing business to a proposed unrelated purchaser. He explained that if a business invests a certain dollar amount and agrees to employ a certain number of people they automatically receive a 5 year tax abatement or they have the option to negotiate a fee in lieu of tax agreement with the County. This is a state mandated incentive. The State regulation through the Department of Revenue will allow the new purchaser to enjoy the remainder of the tax abatement, which in this case is 4 years or the Council can extend a new 5 year tax abatement to the purchaser. Mr. Fulghum asked the Council Members if they are willing to extend the remaining 4 year tax abatement to the purchaser or if they are willing to extend a new 5 year tax abatement to the purchaser. Chairman Blackshear said the 5 year tax abatement has already been extended to the business owner so he is sure the remaining 4 year tax abatement will suffice or whatever is the pleasure of the Council. Councilman Sauls motioned to extend a new 5 year tax abatement to the purchaser to allow them as much support as possible from Council so they can conduct business and create jobs, seconded by Vice-Chairman Gregory. The motion carried with all Members present voting in favor of the motion.

**ANDREW FULGHUM – SIEMENS CONTRACT FOR HVAC SERVICES:** Mr. Fulghum said Jasper County currently has a contract with Siemens to provide HVAC services at the Detention Center. The current contract is for \$21,760.00, which provides labor for 8 hours a month. The 8 hours a month is not enough and the County pays beyond that for service so as a result it is getting to be too expensive. Mr. Ronnie Malphrus has been working with Mr. Arthur Benjamin and Mr. Dale Terry to make different arrangements and incorporate the fact that the Government Building and the Courthouse also have HVAC needs. A new contract has been proposed for \$44,088.00 which will include 8 hours a week rather than 8 hours a month. Staff



feels this would more than adequately address the service needs at the Detention Center as well as provide overflow hours which can be used for the Government Building and the Courthouse while saving the County money in the long run. The new contract is a 5 year term and has approximately a 4% escalator per year. Mr. Fulghum said Mr. Terry and Mr. Benjamin are both present to answer any technical questions. Councilman Drayton motioned to enter into a new 5 year contract with Siemens for HVAC services, seconded by Councilman Sauls. Councilman Etheridge said \$21,000.00 is coming out of the Detention Center's budget and asked where the remainder of the money will come from. Mr. Fulghum said the remainder of the money will come out of the Building Maintenance line item, which we currently use to pay for those services. The motion carried with all Members present voting in favor of the motion.

**ANDREW FULGHUM – REQUEST TO EXTEND EMPLOYMENT PERIOD FOR TEMPORARY EMPLOYEES IN ASSESSOR'S OFFICE:** Mr. Fulghum said the Assessor, Ms. Susan Waite has requested to extend the employment period for the 2 temporary employees. He said this was discussed throughout the budget process. He said that Mr. Ronnie Malphrus noted that the 2 temporary employees were budgeted under the reassessment line of the Assessor's budget in the amount of \$7,500.00. He said with Reassessment Notices being mailed out that Office expects to be inundated with phone calls and needs for explanation. Staff is requesting the Councils permission to extend the 2 temporary employees for approximately 12 weeks. Councilman Sauls motioned to extend the employment period for the temporary employees in the Assessor's Office, seconded by Councilman Drayton. Councilman Etheridge asked if this will affect the figures on the budget and if new reassessment notices will need to be mailed out. Mr. Fulghum said no, the reason for the temporary employees is to help explain the notices that have already been mailed to the citizens. The motion carried with all Members present voting in favor of the motion.

**ANDREW FULGHUM – PROFESSIONAL SERVICE AGREEMENT WITH SIZEMORE, INC. – SECURITY FOR GOVERNMENT BUILDING:** Mr. Fulghum said this is a contract with Sizemore Inc., for a Security Officer. He said during budget deliberations the Council produced a list of things for staff to work on and hiring a Security Officer to provide security in the Government Building as well as Administrative duties was included in that list. In accordance with the County's procurement policy staff has made arrangements with Sizemore Security to provide a Security Officer that will also perform Administrative duties for an estimated cost of \$34,299.00 not to exceed more than \$35,359.79. The contract is a 1 year term. He said staff is requesting approval of that contract with Sizemore, Inc. Vice-Chairman Gregory motioned to approve the contract with Sizemore, Inc., seconded by Councilman Drayton. Councilman Sauls read a statement from Ordinance #2010-21, which states; whereas in recent years, revenues available to the County have decreased dramatically. He reiterated revenues available have decreased dramatically. He said Ms. Edmonds from DHEC said that DHEC will be taking State and Federal cuts. He said people are going to have issues with their taxes they owe since taxes have increased. He said there will be a 12 mill increase for the next 32 years, which is for debt service alone, not operating millage. He said there are people who live in this County and count every dime they get just to pay their utility bills. He said he does not see where it is prudent for the County to pass \$34,000.00 expense for security in the Government Building. He said there are employees who are sufficient and trained who can provide Administrative duties. He said that he will not vote in favor of this. The motion carried with Councilman Drayton, Vice-Chairman Gregory and Chairman Blackshear voting in favor of the motion. Councilman Sauls and Councilman Etheridge opposed the motion.

**ANDREW FULGHUM – CONTRACTED SERVICES FOR LANDSCAPING AND CUSTODIAL SERVICES – JASPER COUNTY BOARD OF DISABILITIES AND SPECIAL NEEDS:** Mr. Fulghum said the Council desired to eliminate professional service contracts, which Jasper County had with several landscaping companies to do landscaping services on County property. Mr. Ronnie Malphrus eliminated those contracts and did not realize there was a contract with Jasper County Board of Disabilities and Special Needs which included both custodial services and landscaping services. Staff is requesting approval of a contract to provide custodial services for the Clemson Extension Office, EOC, and the Health Department. Vice-Chairman Gregory motioned for purposes of discussion, seconded by Councilman Drayton. Councilman Etheridge said he thinks this item should be tabled because there is rarely any body in the Clemson Extension Office, the Health Department is moving and EOC will be the only office in need of this service so he thinks the fee will change dramatically and should be discussed further. Vice-Chairman Gregory asked Mr. Fulghum if this is something that is really needed or if this is something that can be done in-house. Mr. Fulghum said this can wait until the next meeting and staff can investigate further. Vice-Chairman Gregory said he thinks we should wait because he agrees with Councilman Etheridge that this request may not be warranted. There was some discussion about the motion that was made. After receiving some advice from Attorney Jones, Vice-Chairman Gregory withdrew his prior motion. Councilman Sauls motioned to table the Jasper County Board of Disabilities and Special Needs contract for custodial and landscaping services, seconded by Councilman Etheridge. The motion carried with all Members present voting in favor of the motion.

**ANDREW FULGHUM – AMENDMENT OF DISPOSAL AGREEMENT BETWEEN JASPER COUNTY AND WASTE MANAGEMENT OF SOUTH CAROLINA, INC.:** Mr. Fulghum said he previously mentioned to Council that the County's master agreement with Waste Management of South Carolina, Inc. technically expired on May 31, 2011. He said a few years ago the County re-negotiated a proposed renewal agreement and it is now in draft form. Staff is actively engaged in finishing the negotiations and completing the final draft. In the meantime it is necessary that the County officially extend the current agreement under the existing terms until the new agreement is adopted. He said the document that is being presented tonight is the 4<sup>th</sup> amendment and approval of it would extend the Agreement of Disposal until May 31, 2012 allowing staff to finish the negotiations and drafting of the renewal agreement. He said Waste Management's legal counsel prepared the 4<sup>th</sup> amendment and County Attorney Marvin Jones reviewed it. Councilman Sauls motioned to approve the Amendment of Disposal Agreement between Jasper County and Waste Management of South Carolina, Inc., Councilman Etheridge seconded the motion. The motion carried with all Members present voting in favor of the motion.

**ELECTION COMMISSION – QUARTERLY STIPEND:** Mr. Fulghum said he believes this Agenda item is concerning quarterly stipends for the Election Commissioners which were reduced in the budget based on the State's reduction of those stipends. That is no longer the case and the Council is being asked to reinstate the full amount of the quarterly stipends that the Election Commissioners formerly received. Chairman Blackshear said that is correct. The State has reinstated the amount of money they had cut out so the \$100.00 that the County decided to give the Election Commission will now come back to the County. Mr. Fulghum said if that is the wishes and direction of the Council staff will put that into place. If there are any budget amendments down the road staff will take care of that. Councilman Etheridge asked for clarity about the stipend issue. Chairman Blackshear explained that the State cut out \$435.00 quarterly stipends to the Election Commissioners so the County allocated \$100.00 quarterly stipends to the Election Commissioners and now that the

State reinstated the money, the County does not have to provide the \$100.00. All Council Members agreed to reinstate the quarterly stipends for the Election Commissioners as allocated by the State.

**COMMITTEE REPORTS:** There were no Committee reports.

**ADMINISTRATOR'S REPORT:** Mr. Fulghum said the SC Association of Counties Conference will be held at the end of the week. He said Jasper County has submitted for the Eric Lattimore Memorial Regional Cooperation Award, which is an annual award competition. Jasper County won that award in 2007. He said Jasper County is nominating the Career Criminal Team, which the Solicitor spoke about earlier. Jasper County feels this program is unique and worthy of mention. He told the Council Members that he hoped they would participate in presenting the project to the Judging Panel.

Mr. Fulghum said the SC Association of Counties Policy Development Process has begun again. They request of the Council any items that the Council may deem worthy to go through that process of trying to bring pieces of legislation to Columbia. He said if there are any items the Council thinks is worthy of being mentioned he will be happy to write up a proposal and send it the Association of Counties.

Mr. Fulghum said the 1<sup>st</sup> Annual Business Meeting will be held October 13, 2011. He is proposing that Jasper County sponsor that meeting.

Mr. Fulghum said Jasper County Chamber has started a new membership sponsorship program with different levels of participation. Staff is asking for guidance regarding what level of participation the County should participate in. He asked the Council Members to discuss that issue among their selves and let him know so he can move forward with responding to the Chamber.

Mr. Fulghum told the Council Members they had asked for an update on Affordable Housing issues. He said The Lowcountry Regional Home Consortium was something all the Counties and Municipalities in the region entered into several years ago. He said Jasper County funds it at \$9,000.00 per year. It has produced a lot of money for our area and a lot of good housing projects in Jasper County. He said it is up for automatic renewal. He is requesting the Council remain in that program, which would require no action; however, it would take formal action to get out of the program. He said he has the pleasure of serving on the Advisory Board for that group so he knows first hand that a lot of funds have been funneled through the Federal Government through HUD for local projects, which have been very good projects.

Mr. Fulghum said the Assessor's Office has received a resignation from their Chief Appraiser, Billy Meador effective August 2, 2011. He asked Council for their permission to immediately begin the process to refill that position. Councilman Drayton said he thinks the Administrator should be allowed to start the process to refill the Chief Appraiser position. Councilman Sauls agreed. Chairman Blackshear suggested promoting within and creating a permanent position for one of the temporary employees if there is someone employed in the Assessor's Office with the credentials for Chief Appraiser. Mr. Fulghum said the County always tries to promote within before hiring somebody else. There was some discussion about making sure the person hired for the Chief Appraiser position is qualified as well as promoting within if at all possible. The Council Members instructed Mr. Fulghum to promote someone already on staff if they have the credentials for Chief Appraiser and if no one has those credentials then to begin the hiring process to fill that position.

Mr. Fulghum said the Jasper Ocean Terminal's Joint Project Office met today and progress was made. He said the 2 State's spent \$3,800,000.00 working together on planning, devising and engineering the project. He said they voted today to spend another \$1,000,000.00 toward the effort. He said some of that money will go into a study to determine how best to use the clay, dredge from the river to raise the elevation of construction for the project site and also to have the Consultants negotiate with the Army Corp to give up its right to dump the dredged soils on the Jasper site in the future. He said he will distribute an article to each Council Member tomorrow that has already been written in the Associated Press.

**OPEN FLOOR TO THE PUBLIC (3 MINUTE TIME LIMIT PER INDIVIDUAL):**

Chairman Blackshear said only three people will be allowed to speak on the same issue in order not to prolong the Meeting and to avoid repetition. Chairman Blackshear said the Deputy Administrator's job did not happen overnight. He said the Council held a Retreat earlier in the year and the Council presented a list of approximately 27 things they wanted to see accomplished in the current budget. One of the things on that list was a Deputy County Administrator position. He said it was requested that position be of a minority person. He said somehow the word got out it would be Dr. George Hood. He said he doesn't know how that happened because there has been no advertisement of that position up to this point. He said the discussions took place either at the Retreat or in Executive Session and was never discussed in a public meeting. He said one of things that were stressed at the Retreat was loyalty, honesty, and trust among the Council Members, which is not happening with this Council. Chairman Blackshear read the Gettysburg Address and asked Mr. Fulghum to explain the budget process.

Mr. Fulghum said he anticipated discussion regarding the reassessment notices that were sent out and he has been dealing with a lot of calls and questions concerning those notices. He said the County has increased its millage this year but it is also a reassessment year so it is hard to compare what the taxes are going to be. He said in reassessment years some properties increase in value, some decrease in value and some values stay the same. He said the millage rate, which is the tax rate went up but the overall assessment around the County went down. He said Jasper County's millage rate is higher than most counties because the assessable base is lower than most counties and the secret to reducing taxes is to grow the assessable base. He said his assessment is the Council is doing a splendid job of growing the assessable base with their economical development efforts. He said every property has an appraised value and an assessment ratio. He said the assessment ratios are either 4%, 6%, or 10%. Depending on whether the property is classified as a person's primary residence, second home, rental unit, commercial property or industrial property as to what percentage they are assessed at. He gave an example of how to figure your taxes based on a value of \$150,000.00 at 4% for a primary residence. He said a tax calculator has been created on the County's website. He encouraged everybody to go online and use the tax calculator to get an idea of what their taxes will be. He said there is a debt service millage beyond the operating millage which increased for the 3<sup>rd</sup> year in a row. He said the first year it was 3 mills, last year it increased to 9 mills, and this year it increase to 12 mills. The amortization schedule for the debt service is until the year 2044. He said the debt service is for the County Courthouse, the County Government Building, and all the property surrounding it. He said it will also be to renovate the County Health Department Building and then eventually for the Social Services Building in order to get these building where they need to be.

Chairman Blackshear opened the floor for public comment.

Mr. Harry Harper addressed the Council. He said he is from Hardeeville and has been here for 58 years. He said 17 million children go hungry in this country everyday. 20 million people don't have work in this country. In Chatham County people are taking their children to Green Briar Orphanage and giving them away because they can't feed them or clothe them. It used to cost \$60.00 month to go to work now it cost \$100.00 a week to go to work. He said if you ride around the County and look at the grass and trees growing up in houses you will see this is the worst shape the country has been in since the great depression. He told the Council Members that their grandchildren will lose their property because of mistakes made prior to this Administration. He said they spent money before it was given to them. He said they built this building and with it created problems. He said Jasper County is going to be like Hilton Head. The Developers are going to own everything and we will have nothing.

Mr. Glen Storck addressed the Council. He said he would like to get some information about the new \$25.00 automobile tax. He asked what vehicles are included in that fee and if it includes every licensed vehicle. Chairman Blackshear said it includes every vehicle registered in your name. Mr. Storck asked if that includes an occasional vehicle. Chairman Blackshear reiterated that it includes every vehicle registered in your name. Mr. Storck said that is where he has a problem. Occasional vehicles are only used on occasions and they are not like a primary vehicle. He said he has 2 (two) 1921 Model T Fords. His current taxes are \$13.00 each to get them registered in the County. He said now you are turning around charging \$25.00 on top of the \$13.00. He said it is totally ridiculous. He said if those vehicles are driven on County roads 12 times a year that's a lot. He said when they go on tours they load those vehicles in trailers and carry them. He thinks the \$25.00 fee is unfair and unrealistic. He said the other taxes that are charged on vehicles are based on value not a flat fee. He thinks the Council has overstepped their boundaries and wishes they would take a hard look at it and at occasional use vehicles. He said he knows one person who has 6 to 8 antique vehicles on his property. He asked the Council Members to take a look at this fee and see what they can do about it.

Ms. Kathy Hightower addressed the Council. She said she wanted to ask Mr. Fulghum a question. Chairman Blackshear said this is not a question and answer session; it is for making public comments only. She said she just wanted to know if the Security Guard will be armed. Chairman Blackshear said the Security Guard will be harmed. He asked Ms. Hightower if she had a problem with that. She said yes but it will take longer than 3 minutes to explain.

Ms. Kathy Langford addresses the Council. She said it is her understanding that the County has laid off approximately 30 people over the past 18 to 24 months because they did not have funds and needed to cut back. She said now a Deputy County Administrator's position will have a salary of 3 or 4 of the people who were laid off. She said she has a problem with that and she thinks it is a mistake. She told the Council if they wanted to create a position they should bring back some of the people who were laid off and needs the income.

Mr. Bill Young addressed the Council. He said he lives at Strawberry Hill. He received his assessment a week or 2 ago. His assessment increased \$50,000.00 on a 14 year old property. He said after checking with all of his neighbors he found out all of theirs decreased \$100,000.00. He said he wrote a letter of protest to the Assessor's Office and he received a letter back saying, they did not know when they could schedule a meeting with him because of an over load of work. He urged the Council Members to support the Assessor's Office with additional personnel if possible.

Ms. Leslie Jones Hart addressed the Council. She said she lives in Jasper County right outside of Ridgeland. She said she is a retired English and Reading Teacher. She thanked the Council for their support of the Library. She said she is probably more aware than other people of the importance of the Library. She knows the importance of getting children to read, giving them access to computers, and library books. She said if we do not support the Library we will not be able to improve the children's education, their comprehension or greater understanding of this world. She thanked the Council again for their support in the past and encouraged them to continue to support the Library.

Mr. Milton Woods addressed the Council. He said he is interested and concerned about the assessed value of our properties. He said there are many irregularities in the assessment of our properties. He doesn't understand how this Council can put 2 new employees on the payroll this year. He said if it is not an emergency, with the crisis this County and Nation is in, why would you make that decision. He said every body and every place is cutting back and he assumes you (the Council) is doing likewise. He said this is not a time for Jasper County to be putting more employees on when you have been laying people off. He knows these new positions are probably important ones. He asked if it is an emergency to hire people today or can we buy another 12 months without their services. He asked if this County will digress and go that far back by not filling the 2 new positions. He asked if anyone has been threatened from a security stand point or if there have been any rumors of security problems. He said Jasper County joined Beaufort in their Alliance for Development and he would imagine this person or someone involved would now be more involved in development so why not maximize their talent, which is already available to us for development. He asked the Council to reconsider and hold off hiring any more people. He said these 2 new jobs will probably cost a total of \$150,000.00 - \$200,000.00. He said that is a lot of money in today's economy. He asked the Council to do some soul searching when they go into their workshops and private sessions. He said it is affecting his taxes, the Council's taxes and everyone else's taxes. He said a high percentage of the County's population is living off of fixed incomes. He told the Council to put their selves in these peoples position. He said if your family's budget was in the position as the County's budget, would you go and buy a new car or some extra expenditure. He said he hopes you would say no but you are coming off to the citizens as if you are saying yes to spending more money. He thanked the Council for all the good things they do. He said the people hold you accountable for the things they don't see. He said if these positions are an emergency then communicate that to the people so we will better understand where you are coming from and some of the comments that are made from the Chamber.

Ms. Marcia Cleland addressed the Council. She said she is the Branch Manager for the Pratt Library in Ridgeland. She said they were promised that space when the Chamber moved out. The Historical Society did not want to move out; they wanted that space. She said they had a meeting with the Chamber, with the Historical Society, the Library and the County Administrator. She said they urged the Historical Society to move because the Library outgrew their space and needed the extra space. She doesn't want DHEC or anyone else in the building because it was promised to the Library. She said she also requested a building inspection for the flooring in the back. She set up a time with Mr. Smith in the Building Department. She said he came an hour early and she wasn't there. He walked through the back of the building and was gone in less than 10 minutes. She said he did not pull up the carpet, he did not look under the building and that was his building inspection.

Mr. Herbert Pinckney addressed the Council. He said he stands in support of adding a Deputy County Administrator because Mr. Fulghum said earlier that bringing more

business to the County will increase our tax base. He said by having someone to help take up the slack of his office it would allow him to go out and patrol more businesses for the County, creating more jobs and increasing the tax base. He said we can not wait until the economy gets better to get Jasper County moving again.

Ms. Denise Davidson addressed the Council. She thanked the Council for the opportunity to address them. She said in reference to Mr. Pinckney's comment she doesn't believe she heard Mr. Fulghum say he had a deficit in his office. She said in reference to what Mr. Woods said there is a Beaufort Jasper Alliance and they were present at Be Green's ribbon cutting. She said the importance of their office was explained at the ribbon cutting. She believes it would be important for this Council to present to the community what efforts they have made to cut the budget, what areas they have looked at to cut the budget, what assets does Jasper County have that need to be sold off instead of hitting on the residents of Jasper County to fund projects.

Mr. Freddie Brantley addressed the Council. He said he wanted to encourage the Council because they are honest and they have a tough job. He said the Council has to work together and if they are together they won't have a division in the public. He said their job is to take the budget look at and work on it in the best light there is. He said when you come to that decision, you are one. He said the majority rule that is the way it is in society. He said you prepare yourself, you present your case as well as you can but the majority rules. He said if you stick together you will follow leadership and you won't have this division in public. He said he just wants to encourage them to work hard and continue to do the best they can with our tax. He said he pays a lot of tax and he won't compare it to where he came from but the tax here is reasonable. He said his father in law always told him if you pay nothing you will own nothing so if you own something then you will be obligated. He said the ones that are more fortunate than others they have to pick up the slack but that is just the way it is.

Chairman Blackshear closed the floor to public comments. He said they will take all these comments into consideration and he said the public's attendance is appreciated. He said the taxpayers of this County elected this Council to be the governing body for Jasper County.

**EXECUTIVE SESSION:**

**DISCUSSION OF MATTERS RELATING TO THE PROPOSED LOCATION, EXPANSION, OR THE PROVISION OF SERVICES ENCOURAGING LOCATION OR EXPANSION OF INDUSTRIES OR OTHER BUSINESSES IN THE AREA SERVED BY A PUBLIC BODY – CAROLINA PELLET MILL AND PROJECT LUKE; DISCUSSION OF NEGOTIATIONS INCIDENT TO PROPOSED CONTRACT ARRANGEMENTS AND PROPOSED PURCHASE OR SALE OF PROPERTY, RECEIPT OF LEGAL ADVICE WHERE THE LEGAL ADVICE RELATES TO A PENDING, THREATENED, OR POTENTIAL CLAIM OR OTHER MATTERS COVERED BY THE ATTORNEY-CLIENT PRIVILEGE, SETTLEMENT OF LEGAL CLAIMS, OR THE POSITION OF THE PUBLIC AGENCY IN OTHER ADVERSARY SITUATIONS INVOLVING THE ASSERTION AGAINST THE AGENCY OF A CLAIM – ADVERTISING LEASE FOR COUNTY BILLBOARDS, GOLDEN TICKET INDUSTRIAL PARK, GRAYS SCHOOL AND SCHOOL DISTRICT OFFICE, TAX DEED LITIGATION:** At 9:27 p.m. Vice-Chairman Gregory motioned to go into Executive Session, seconded by Councilman Sauls for discussion of matters relating to the proposed location, expansion or the provision of services encouraging location or expansion of industries or other businesses in the area served by a public body – Carolina Pellet Mill and project Luke; discussion of negotiations incident to proposed

contract arrangements and proposed purchase or sale of property, receipt of legal advice where the legal advice relates to a pending threatened or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim – Advertising Lease for County Billboards, Golden Ticket Industrial Park, Grays School and School District Office, Tax Deed Litigation. The motion carried with all Members present voting in favor of the motion.

**RETURN TO OPEN SESSION:** At 10:15 p.m. Councilman Sauls motioned to return to open session, seconded by Vice-Chairman Gregory. The motion carried with all Members present voting in favor of the motion.

Chairman Blackshear reported that in Executive Session the Council discussed the Grays School and spending \$1,600.00 to find out if asbestos is in the building. Vice-Chairman Gregory made a motion to approve \$1,600.00 to find out if asbestos is in the Grays School Building, seconded by Councilman Sauls. The motion carried with all Members present voting unanimously in favor of the motion.

Chairman Blackshear also reported that information was received on Billboards and Project Luke.

**ADJOURN:** Vice-Chairman Gregory motioned to adjourn, seconded by Councilman Sauls motioned. The motion carried with the Members present voting unanimously in favor of the motion. The meeting adjourned at 10:17 p.m.

Respectfully Submitted By:

Approved By:

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