

**BOARD OF ELECTIONS AND VOTER REGISTRATION OF JASPER COUNTY**  
**SPECIAL CALLED BOARD MEETING MINUTES**  
**AUGUST 10, 2016 - 10:00 A.M.**

**PRESENT:** Chairman Joseph Arzillo; Vice Chairperson Pamela M. Williams; Mr. John Kemp; Mrs. Denise Davidson; and Director Jeanine Bostick.

**ABSENT:** Mr. Rodney Catterton; Mr. Carl Tyler and Mr. Timothy Crosby.

**NOTIFICATION TO MEDIA:** Chairman Arzillo announced that the media had been notified.

**PLEDGE OF ALLEGIANCE:** All

**APPROVAL OF AGENDA:** Motioned by Mr. Kemp, seconded by Vice Chairperson Williams to approve the agenda. Motion carried unanimously.

**APPROVAL OF MINUTES: June 14, 2016.** It was motioned by Mr. Kemp and seconded by Vice Chairperson Williams to approve the minutes from the last Board Meeting. (3) Yes, Mr. Arzillo; Mrs. Williams and Mr. Kemp. (1) No Vote, Mrs. Davidson (reason being she didn't have a chance to read the minutes). Motion carried.

**PUBLIC COMMENTS:** None.

**NEW BUSINESS:** Petition Validation: Mr. Arzillo; Mr. Kemp and Mrs. Williams stated they were all a part of the petition validation process in the office and had no objections to the petition validity. Motioned to accept the petition forms and their signature's validity by Mr. Kemp and seconded by Vice Chairperson Williams. Motion carried unanimously.

Mr. Kemp gave a format suggestion on how to improve the petition validity process in the future. This format will be discussed at the next Board meeting.

**OLD BUSINESS:** Mr. Kemp stated that he met with Mrs. Lucas, HR Director; Mr. Fulghum, County Administrator and Mr. Dale Terry, Public Works Director. It was discussed possibly combining application data from the County and the Poll Workers application to help alleviate some of the paperwork for the poll workers. After the Board's discussion it was decided to invite Mrs. Lucas, HR Director to our next meeting to get a clear understanding of what information would be required on the poll workers application.

Mr. Kemp updated the Board on refurbishing the additional office space. Mr. Terry, Director of Public Works, will come in and have the office cleaned once the Director, Jeanine tags those items to be removed from the office. As for opening the walls, the Council has stated we can use the space with no additional cost to the County.

Mr. Kemp also informed the Board, that the Board can make suggestions to the Director's job description; however, the County submits those suggestions to a Consultant who will review and decide how to proceed.

**DIRECTOR'S REPORT:** The Director informed the Board of upcoming trainings. The Director informed the Board of meeting with Council at their next meeting, September 6, 2016 to discuss and request use of the Mary Gordon Ellis Building, Chambers as a new voting precinct for Ridgeland 3.

The Director distributed to the Board correspondences for their viewing, no actions were required.

Total registered voters: 17,269 as of July 31, 2016.

**CHAIRMAN'S REPORT:** NONE

**BOARD ISSUES AND CONCERNS:** Vice Chairperson Williams stated she had concerns with Board members taken it upon themselves to go out and inquire on individual projects before consulting with the entire Board for discussion and approval to do so.

**TOPIC(S) OF DISCUSSION FOR NEXT MEETING:** Petition and Poll Workers Application.

Vice Chairperson Williams stated she would like to see Mr. Kemp's suggestion to add to public comments in our **Policy and Procedures Manual** that **(Public Comments are limited to thirty (30) minutes and only (3) three minutes per person.** Motioned by Mrs. Davidson and seconded by Mr. Kemp. Motion carried unanimously.

**ADJOURNMENT:** With no further business, it was motioned to adjourn by Mr. Kemp and seconded by Vice Chairperson Williams. Meeting adjourned at 10:45am. Motion carried unanimously.

Respectfully submitted by: Jeanine Bostick, Director

cc: File; County Election Board Members; Judy Frank, Clerk of Council; Mr. Andy Fulghum, County Administrator; Helen Pittman, Jasper Delegation