

OFFICE OF
JUDGE OF PROBATE

JOSEPH N. MALPHRUS
JUDGE OF PROBATE

Jasper County
P.O. BOX 1028
RIDGELAND, SOUTH CAROLINA
29936

LOUELLA BUTLER
ASSOCIATE PROBATE JUDGE

DIXIE S. FORD
CLERK OF PROBATE COURT

TELEPHONE
(843)726-7718

PROBATE PROCEDURE FOR OPENING AN ESTATE

A. APPLICATION/PETITION

To begin administration of an estate, complete the **Application/Petition (Form #300PC)**. This form is to be filed with the Probate Court.

B. PROOF OF DEATH

You will need to furnish the Probate Court with a **Certified Death Certificate or obituary**, or some other proof of death.

C. LAST WILL AND TESTAMENT

You must provide the Probate Court with the **original Last Will & Testament** of the decedent. (If a person died without a Will, this is known as Intestate and you would indicate that on the application.)

D. FEES

1. Probate fee to open an estate is **\$25.00** and is due at the time the Application/Petition is filed with the Probate Court.
Please make checks payable to Jasper County Probate Court.
2. Creditor's Notice Fee is **\$150.00**, this is for the Creditor's advertisement which will appear in the newspaper for three weeks.
The Probate Court will handle placement of this ad.
Please make checks payable to The Jasper County Sun.

We offer our sincere condolences for the loss of your loved one. We understand the great difficulty the passing of a loved one can cause. Please feel free to contact this office should you have any questions or concerns.

**NO JUDGE OR ASSOCIATE JUDGE OF PROBATE SHALL ACT AS
ATTORNEY OR COUNSEL, SECTION 14-23-1110.**

**PLEASE CONSULT AN ATTORNEY TO HELP YOU WITH PROBATE
MATTERS.**

JASPER COUNTY PROBATE COURT